



Police Safety Meeting January 27, 2011 Minutes

Meeting called to order at 2:30 PM.

Present: Mike Brunn, Aaron Zemlock, Chuck Sahr, Bev Sawyer, Sue Nett
Excused: Todd Drew, Pam Captain, Mark Mauthe

A. Motion to approve minutes from November 18, 2010 meeting made by C. Sahr and seconded by M. Brunn. Motion Carried.

B. Old Business

1. **Respiratory Protection** – Fit testing dates need to be set up by T. Drew. Medical assessments are also needed for two new members to the group. This will have to be arranged with Dr. Rudolph.
2. **Police Department Building Walk-thru September 2010** – Members present thought everything was corrected except what maintenance had to do in the boiler room. Refer to Adam Alix what is remaining to be completed.

C. New Business

1. **Monthly Safety Topic**- was emailed to C. Sahr who distributed it to employees. This month's topic was on awareness of MSDS sheets. It was brought up about the need for the MSDS sheets to be in Spanish for the maintenance person at the PD. Currently members of the PD safety committee didn't feel this was important as the employee speaks and reads English.
2. **Injury Review** One injury reported. An officer sustained a hand injury when using a battering ram to enter a residence. The equipment is already being modified to include a shield for better hand protection when in use breaking down a door.
3. **Ice Cleats** – discussion on the use of ice cleats for officers when directing traffic and for school crossing guards. Officers present didn't feel they would use the ice cleats for directing traffic because if the road was that slippery they would not be standing in the middle of the intersection. M. Brunn not sure about the use of ice cleats for school crossing guards as they currently have salt containers at every intersection where crossing guards are located. S. Nett will

send over the information sheet on ice cleats from CVMIC and the department can determine if they need to have them available for school crossing guards.

4. **Parking issue during Snow Storms** – per issue raised at the last DPW / Safety Meeting where an employee was concerned about squad cars getting stuck in the police parking lot because of the snowplow leaving snow behind the vehicles or at the entrance to the driveway. This same employee was concerned about squad cars having to stay outside when the temperature outdoors was below zero. The suggestion was made to contact the fire department to see if the empty bay in the garage at the First St. station could be utilized during the above mentioned weather conditions. T. Drew left a message saying he had contacted Fire Chief Auxier for his opinion and the fire chief would be okay with the police squads being put inside in the empty bay when the weather is bitter cold or during a major snowstorm. The police officers would just need to ask the captain in charge that day/nite. Discussion by the safety committee followed. Members preferred a written policy that clearly stated when the empty bay could be used, who they had to contact to use it, and a procedure for accessing the bay once the permission was granted. S. Nett to follow-up with T. Drew.

5. Replacement for D. Jagla for the Safety Committee. A. Zemlock will check to see if another union member would like to replace D. Jagla.

D. Training

1. **Bloodborne pathogen training refresher** – training was completed in Dec. 2010.
2. **Ergonomics / Safe Lifting Power Point** – available for MPD staff to review – provide hand outs. S. Nett to send over to B. Sawyer the office self assessment on ergonomics for an individual's use in their own office space.
3. **Additional training items / suggestions.** None provided at this time.

E. Motion to adjourn at 3:05 PM, made by B. Sawyer and seconded by C. Sahr. Motion carried.

Members: Mike Brunn, Chuck Sahr, Mark Mauthe, Dave Jagla, Aaron Zemlock, Bev Sawyer, Todd Drew, Sue Nett, Pamela Captain